



BIID INTERIOR DESIGN AWARDS 2025 TERMS AND CONDITIONS

9 January 2025



Introduction:

1. The BIID Interior Design Awards ('the Awards') is owned and operated by the British Institute of Interior Design ('the BIID'). The BIID is a company registered in England & Wales, company registration number 00860708. Its registered office is Summit House, 170 Finchley Rd, London NW3 6BP. Its address for correspondence is 50 Liverpool Street, London EC2M 7PY.

The Awards:

2. Awards will be given for 8 regional categories:

- i. Central London
- i Greater London
- iii. Midlands & East Anglia
- iv. North & North West
- v. Scotland & Northern Ireland
- vi. South East
- vii. South West & Wales
- viii. International

3. The categories are based on postcodes. A full list of postcodes and their associated regional categories is available on the BIID's online platform. A project should be entered based on the postcode of the completed project, not the postcode of the design practice entering it. If the project is NOT based in the UK, for example if it is in Dublin in the Republic of Ireland, please choose the 'International' category.

4. All entries made in each regional category will also automatically be entered for consideration of the Interior of the Year Prize.

5. Only entries that have chosen to be considered for the Anna Whitehead Prize for Sustainability will be considered for that prize. If an entrant does not actively choose this option during the submission process, their entry will not be reviewed for the prize.

6. A total of 8 regional Awards will be given out (one for each of the regions mentioned above), in addition to an Award for the Interior of the Year Prize and the Anna Whitehead Prize for Sustainability. In addition, if the judges decide that a project is particularly worthy of commendation, despite not being given one of the 10 Awards described above, it may be given a Highly Commended designation.

7. Each of the 10 main Award winners and any recipients of a Highly Commended designation will receive a custom-made Award trophy. All Award winners and Highly Commended recipients will be featured on the BIID website and communication channels, and a press release will be issued to announce them. Additionally, all Award winners and Highly Commended recipients will be provided with a unique Awards logo for use in their publicity and promotional materials.



Eligibility to Enter:

8. Any interior design and/or architecture practice, based in the UK, may enter the Awards.
9. Individuals serving as a BIID Director, Shortlist Panel judge, or Awards Judge are not permitted to submit entries for the Awards on behalf of their practice. Site Assessors for the Awards may submit entries on behalf of their practice; however, they are prohibited from assessing entries in the region where their practice is submitting. Otherwise, any owner or employee of an interior design or architecture practice is eligible to enter their practice for the Awards. The BIID will assume that anyone submitting an entry on behalf of a practice is duly authorised to do so.
10. An entry for the Awards must relate to a specific interior design project carried out by the practice that is entering ('the Entrant'). To qualify for entry, the interior to which the project relates must have been completed between 1st January 2023 and 31st December 2024. Only projects in respect of which implementation was completed during that period may be entered. Unfinished or unrealised projects are not eligible. An Entrant may submit several entries, each relating to a different qualifying project.
11. All Entrants must secure the consent of the client who commissioned the project to have their project entered in the Awards. The BIID reserves the right to ask for proof of such consent.
12. Entrants are required to provide information about their design practice. They must also provide information about size and location of the project(s) entered, and the design process, and provide images, photographs, and technical drawings from the project(s). Entrants can save, edit and revise their entry application before they submit it.
13. Entries will open at 12.00pm GMT on 9th January 2025 and close at 11:59pm GMT on 16th April 2025.
14. All entries must be completed, and the entry fee paid in full by the entry deadline in order to be considered.
15. All entries must be made and completed exclusively via our online platform at <https://biidawards.awardsplatform.com/>
16. The early bird fee (from 9th January 2025 up to and including 19th March 2025), for each project entered, is £125 for BIID members and £250 for non-members (excluding VAT) the standard price fee (from 20th March 2025 to 16th April 2025), is £175 for BIID members and £300 for non-members (excluding VAT) subject to paragraph 13 above. All payments must be made via credit or debit card. The BIID is unable to accept payments via bank transfer, cheque, cash, or any other method.
17. By submitting an entry and paying the entry fee the Entrant is fully and unreservedly agreeing to these Terms and Conditions.
18. The BIID reserves the right to disqualify an entry if, after an investigation, it appears that the entry contained inaccurate or misleading information, or the Entrant has in the opinion of the BIID (acting reasonably) behaved in a manner contrary to the rules or the spirit of the Awards. If the BIID disqualifies any entry, it may also disqualify other entries made by or on behalf of the same Entrant.
19. If you wish to withdraw an entry, please contact awards@biid.org.uk



Assessors and Judges:

20. The Site Assessors will be an appointed panel of experts to visit projects, and the Shortlisting Panel and Judges will be an appropriately qualified panel to conduct the final judging, with all appointments conducted by the BIID.
21. All assessors and judges will be required to declare any conflicts of interest and recuse themselves from assessing or judging particular projects if there is a conflict.
22. The names and biographies of the Judges will be published on the BIID website

Judging Process:

23. The judging process will take place in three phases:
 - a. Shortlisting: All entered projects will be reviewed and shortlisted by the Shortlisting Panel.
 - b. Site visits: All shortlisted projects will be visited by a Site Assessor (see below).
 - c. Final judging: Once all shortlisted projects have been visited by a Site Assessor, the final judging will take place where the winners of each category will be determined.
24. In addition to determining the winning projects for each of the 8 regional categories, Interior of the Year Prize, and Anna Whitehead Prize (see above), the Judges may also recognise projects that deserve to be noted as Highly Commended.

Site Visits:

25. Site visits for shortlisted projects will be conducted as follows: UK-based projects must be visited in person, while international projects will be assessed live via a video call platform such as FaceTime or a similar service.
26. Site Assessor visits to shortlisted projects will take place in July and August 2025. Each visit is expected to last between 30 minutes and 2 hours, depending on the size and complexity of the project. A representative from the entrant's design practice must be present on-site during the visit. The BIID will make every effort to schedule the visit at a mutually convenient date and time for both the entrant's representative and the owner of the premises, or their authorised representative.
27. For UK-based projects, an in-person site visit is mandatory. If the BIID is unable to arrange an in-person visit for a UK-based project, the entry will be withdrawn from consideration for the Awards. For international projects, if a live video call assessment cannot be arranged, the project will also be withdrawn from consideration. In either case, the BIID will notify the entrant accordingly.



Awards Ceremony:

28. The Awards will be presented at a ceremony in Central London on Thursday 23rd October 2025.
29. Tickets for the Awards ceremony must be purchased separately. Entry to the Awards does not guarantee a place at the Awards ceremony.

Judges' Decisions Final:

30. The Judges' decisions are final, and no correspondence or discussion will be entered.
31. Nor, unfortunately, will the BIID be able to give feedback to unsuccessful Entrants.

Publicity and Intellectual Property:

32. The shortlisted projects will be announced in May 2025.
33. The BIID is required to publish or provide access to information confirming that the Awards were conducted validly. To meet this requirement, the BIID will publish details of all winning projects on its website on or around 24th October 2025.
34. By entering a project for the Awards, the Entrant grants permission for the BIID to use the project summary and final project photographs supplied in the entry on its website, on social media, in the BIID newsletter and in other communication channels used by the BIID. In addition, the Entrant agrees to the BIID sharing the text and photographs supplied with other selected organisations/individuals, such as media organisations, for the purposes of promoting the Awards.
35. Each Entrant represents and warrants that it has the right to permit use of the project summary and final project photographs as above, and that such use will not infringe the copyright or other rights of any third party.

Data Protection:

36. All personal data collected by the BIID in connection with the Awards will be processed in accordance with the BIID Privacy Policy which is viewable on the BIID's website.
37. The address of any private residence that is entered for the Awards for the purposes of arranging an in-person Site Assessor visit will be kept in the strictest confidence and will only be shared as necessary for conduct of the Awards including, for example, to arrange assessor visits.



Other Terms:

38. The BIID does not accept responsibility for Awards entries that are lost, mislaid, or not validly and completely submitted, regardless of cause, including, for example, as a result of any equipment failure, technical malfunction, communications systems failure, or computer hardware or software failure of any kind.
39. The BIID reserves the right to hold void, suspend, cancel, or amend the Awards and to amend these terms and conditions at any time. Without limiting the scope of this paragraph, the BIID may amend the regions referred to in paragraph 2 above, or the number of them, and may amend the prizes awarded to winners. The BIID will communicate any changes it makes to Entrants by email.
40. These terms and conditions shall be governed by English law, and the Entrant and the BIID submit to the exclusive jurisdiction of the courts of England and Wales.

The background features several overlapping, semi-transparent geometric shapes. A large, light blue trapezoidal shape is positioned in the upper right. A white, irregular polygonal shape is in the middle. A light purple trapezoidal shape is at the bottom. A thin, light blue line runs diagonally from the top left towards the bottom right. The text 'www.biid.org.uk' is centered in the lower-left area.

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